

**PROJECT JUSTIFICATION DETAILS****Scheme Name: Refurbishment the Worlds End Recreation Ground Play Area, Burgess Hill**

**Purpose of project:** Redesign and revise the layout of the playground provision of Worlds End Recreation Ground to increase the play value of the playground. The scheme will endeavour to embrace a wide scope of inclusive play.

**Total Amount : c.£200,000**

*Capitalised Salaries included in the project total : N/A*

*Other sources of funding :*

S106 Contributions collected by Lewes District Council

*Revenue Implications :*

This is refurbishing an existing play area and the maintenance cost is not expected to be significantly greater to maintain the new play area.

**Value For Money Assessment:**

*Current practice / doing nothing:*

This is a popular and well used playground that has been in place for a number of years. It has been routinely maintained with replacement of equipment on an ad-hoc needs basis. Whilst the equipment is in relatively good condition it is showing signs from the regular wear and tear that highlights the need of replacement.

*Other alternative approaches:*

The project is part of a wider consultation that Lewes DC undertook on completion of the Theobald's development that is adjacent to Valebridge Road, but within Lewes District Council boundary. MSDC agreed to accept the priorities of their consultation

**Business Unit/Service:** Landscapes

**Head of Service :** Judy Holmes

**Project Manager :** David Terry

**Cabinet Members :** Gary Marsh

**Continued..**

**Scheme name:**

**Ward Members :** Cllr Colin Holden ; Cllr. Kirsty Page

**This project contributes to achieving the Corporate Plan in the following ways :**

Providing better infrastructure development for play and healthy lifestyles.

**Summary of discussions with Cabinet Member:.**

Cllr. Gary Marsh is supportive of the need to enhance the path network of Bedelands Farm LNR & Railway Land North to provide better access for the local residents and visitors to enjoy the natural environment.

**Risk Analysis :**

The main risks for this project are:

Potential risk of an administrative delay with the transfer of money from Lewes DC as funding is project specific and transferred at the point of contract award. The agreement between Lewes and Mid Sussex has prescribed a time frame for the provision of the transfer of funds.

The likelihood, severity, financial impact (rated low, medium, high) of each of these risks are:

Low risk as there is wide political and public desire for the proposed project to proceed.

Mitigation actions:

Lewes DC and MSDC legal teams are drafting an agreement for the fund to be transferred in a timely fashion.

**Scheme name:** –Part 2 Responsibility of the Budget Holder

**Responsibility of Budget Holder declaration:**

In relation to the following project:

I certify to say I understand my responsibility as the Budget Manager, and that I have read and that I understand I must comply with both the Council's Financial Procedure rules and contract procedure rules throughout the entirety of this capital project. I understand my responsibility to deliver the project as approved by Council as set out in Part 1 of this Project Justification Form.

I also understand that I should use the MSDC project and risk management methodology and covalent to scope, plan, risk assess and monitor progress in delivering this project. I understand my responsibility to report regularly on progress with the project to my head of service and to indicate as soon as possible if the project is likely to be over/underspent; or likely to fail to achieve key milestones; or, is no longer likely to achieve the benefits that were originally envisaged for it.

**Signed by Project Manager:**



**Name of Project Manager : (print name)**

**David terry**

**Dated:... 7<sup>th</sup> April 2017**